

**CALL TO ORDER:**

Mayor Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Present:** Mayor Tim Wilson, Councilmembers: Eugene Bain, Ken Caylor, Dan Dever, Genna Dorow, Kenneth Johnson, and Mark Snyder.

**Also Present:** City Administrator Ehman Sheldon; Department Heads: Finance Officer Mike Bailey, Public Works Director Terry Clements, Police Chief Steve Dunnagan, City Clerk Debbie Kudrna, and City Planner Darryl Piercy.

**Absent was:** Councilmember Charles Garcia.

Council carried a motion to approve Councilmembers Garcia's absence. M/S Dever/Bain.

**MECLA CLUB PRESENTATION "LET'S DRAW THE LINE BETWEEN YOUTH AND ALCOHOL"**

The Othello High School MECLA Club advisor Paul Firth explained the leadership role of the MECLA club. The students showed a Power Point presentation regarding their campaign to reduce underage drinking campaign.

Council carried a motion to send a letter to the MECLA members thanking them for their commitment and carrying out their plans. M/S Dever/Caylor.

Mr. Firth asked if there was a city map available to help the students research the distance between the store alcohol signs and churches and schools. It was reported that the signs cannot be seen more than 500' from church or school property.

**COMPREHENSIVE PLAN REVIEW – TRANSPORTATION AND ECONOMIC DEVELOPMENT**

City Planner Darryl Piercy asked if there were any comments from the capital facilities plan section, which was reviewed at the last workshop. He then reviewed two components in the City draft comprehensive plan: goals and policies for transportation and economic development. He noted that next month, they will review maps relevant to future growth of the city.

**RESOLUTION TO SET BUILDING PERMIT FEES**

City Planner Darryl Piercy reported that in 2010, Council approved the fee schedule for the issuance of building permits. These fees have been well received. Staff has noted several needed modifications. He proposed changes to the current fee schedule for smaller projects and other minor changes. Councilmember Caylor made a suggestion to the proposed fees. Councilmember Johnson suggested that this information be added to the City's website.

**SIGNAGE ON SR 26**

Public Works Director Terry Clements advised that the cost to change the entering Othello signs on Highway 26 to include the population is \$765 each. He stated that WSDOT stated that having the population and elevation is too busy and suggested that only the population be added to the highway signs. To change the population figures, there would be a minimum charge from WSDOT. Mayor Wilson stated that the estimated census figure will be available June/July and suggested that we wait for that new population information.

**PROPOSED CHANGES TO COUNCIL RULES OF PROCEDURE AND CONDUCT**

City Administrator Ehman Sheldon stated that the Council rules were amended in 2002 and he reviewed proposed changes to the Council's rules of procedures and conduct policy. Council's consensus was to bring the changes back for formal consideration.

**MONTHLY INVESTMENT REPORT**

Finance Officer Mike Bailey gave a report on the status and performance of the City's investments in the Local Government Investment Pool and the financial portfolio with the Bank of America.

**NEW BUSINESS**

Mayor Wilson made the following announcements:

- We will have a public hearing on April 23<sup>rd</sup> to discuss the Transportation Benefit District with the public for a second time.
- The staff is preparing a fact sheet relative to funding street improvements. This fact sheet will be available this week.
- Molly Klippert, our new Parks/Recreation Coordinator will start on Monday, April 9, 2012.

**EXECUTIVE SESSION – PURCHASE OF PROPERTY**

Mayor Wilson announced that the Council was going to adjourn into an Executive Session at 7:45 p.m. pursuant to RCW 42.30.110(1) (b) to consider a selection of a site or acquisition of real estate by lease or purchase. He stated that the Executive Session would last approximately 30 minutes. No action will be taken during the Executive Session. City Administrator Ehman Sheldon attended the Executive Session.

Mayor Wilson reconvened the meeting at 8:10 p.m.

**ADJOURNMENT**

With no further items to discuss, Mayor Wilson adjourned the workshop at 8:10 p.m.

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE L. KUDRNA, City Clerk